

Five Key Steps To Planning A Great Party

Time

Do not wait until the last minute to start planning. A well-executed party is well planned, especially if you have a set budget.

Design

Determine a venue, theme, color palette, and table setting design. The venue layout should be well-planned to facilitate smooth traffic circulation. Guest count is a key factor that affects your design. Will you have special features, such as an ice sculptor, special lighting, or a DJ, for example?

Budget

Design, venue, guest count, and special features determine your budget. After calculating the cost, you set your budget. If you have to down-grade your plans, start with special features.

Sourcing

You have planned, designed, and budgeted; now, sourcing the elements of your design is the next factor. When ordering online, ensure that shipments arrive on time. Party rentals and deliveries should also be planned accordingly.

Execution

This is where you can have fun if you have the proper setup and breakdown help. Otherwise, it can be frustrating and tiring, and you may not fully enjoy your event. So, plan to have proper help.